

WHINBURGH & WESTFIELD PARISH COUNCIL

9th October 2026

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 20th October 2026 at 7.30 p.m. for the purpose of transacting the following business.



Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
4. **Standing item:** Play equipment inspection.
 - 4.1. To consider the monthly play equipment inspection
 - 4.2. Playing field and Play area grass cutting
5. To approve the minutes of the meeting held on Tuesday, 6th October 2026
6. To report on items not on the agenda from previous meetings.
7. Correspondence received since the September meeting.
8. To receive an update on the Simon Whiteley memorial on 31st October 2026
9. **Planning**
 - 9.1. To receive and consider any new planning applications
 - 9.2. To note any planning decisions
 - 9.3. Other planning – New Track Church Lane
10. To consider any footpath issues needing attention
11. To receive an update on the ongoing dog fouling on the Whinburgh playing field.
12. To consider emptying the Septic Tank at Whinburgh Pavilion and consider longer term solutions.
13. **Events**
 - 13.1 Whinburgh Dog event held on 19th September 2026 to receive an update
14. **Finance**
 - 14.1. To consider payment of the following (* already paid)

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus	Electricity (1 Sep - 30 Sep 2026) *	£37.40	£1.78	£35.62
Group News	Advert Donation	£25.00	-	£25.00
Everflow	Water (22 nd Sep – 21 st Dec 2026)	£42.22	-	£42.22
Clerk	Event Insurance	£89.59	-	£89.59
Clerk	October Wages and expenses	£511.61	£2.61	£509.00
HMRC	PAYE	£94.60	-	£94.60
Unity Bank	Service Charge*	£7.00	-	£7.00

14.2. To note the following receipts since the last meeting

Detail	Total
Precept	£5816.29
Interest Received	£61.58

14.3. To consider the 2027/28 Parish Partnership Scheme for a SAM2

15. To decide on any matters for consideration at the next meeting.
16. To consider and confirm the date of the next Parish Council meeting as Tuesday, 17th November 2026 at 7.30 p.m.