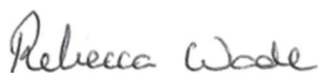


WHINBURGH & WESTFIELD PARISH COUNCIL

15th July 2026

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 21st July 2026 at 7.30 p.m. for the purpose of transacting the following business.



Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
4. **Standing item:** Play equipment inspection.
 - 4.1. To consider the monthly play equipment inspection
 - 4.2. To receive the Annual Playground inspection report and consider any action arising.
 - 4.3. Playing field and Play area grass cutting
5. To approve the minutes of the meeting held on Tuesday, 16th June 2026.
6. To report on items not on the agenda from previous meetings.
7. Correspondence received since the June meeting.
8. To receive an update on the memorial tree and plaque for Simon Whiteley.
9. To receive an update on the lease agreement for the land lying to the south-west of Dereham Road, Garvestone, and the land on the south-west side of Dereham, Whinburgh, jointly owned by the Parish Council and Whinburgh Parochial Charity.
10. **Planning**
 - 10.1. To receive and consider any new planning applications
PL/2026/0907/FMIN - Demolition of existing dwelling and outbuildings to form new self build dwelling with 2 rear elevation Juliet balconies and access - HILL HOUSE Shipdham Road, Westfield
 - 10.2. To note any planning decisions
 - 10.3. Brecklands Local Plan Regulation 19 Consultation – 31st July to 16th September
 - 10.4. Other planning issues
11. To consider any footpath issues needing attention
12. **Events**
 - 12.1 Whinburgh Dog event 19th September 2026 to receive an update
13. **Finance**
 - 13.1. To consider payment of the following (* already paid)

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus	Electricity (1 June – 30 June 2026)*	£35.15	£1.68	£33.47
Everflow	Water (22 June – 21 September 2026)*	£42.68	-	£42.68
RH Duffield Waste Services	Emptying Septic Tank	£180.00	-	£180.00
ROSPA	Annual paly area inspection	£114.00	£19.00	£95.00
Clerk	July Wages and expenses	£392.44	£.50	£391.94

HMRC	PAYE	£91.40	-	£91.40
Unity Bank	Service Charge*	£7.00	-	£7.00

13.2. To note the following receipts since the last meeting

Detail	Total
VAT Refund	£370.75
Room Hire	£14.00

13.3. To receive and consider the Finance Officers report

14. General Parish issues (for information only)
15. To decide on any matters for consideration at the next meeting.
16. To consider and confirm the date of the next Parish Council meeting as Tuesday, 15th September 2026 at 7.30 p.m