

WHINBURGH & WESTFIELD PARISH COUNCIL

10th June 2026

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 16th June 2026 at 7.30 p.m. for the purpose of transacting the following business.



Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
4. **Standing item:** Play equipment inspection.
 - 4.1 To consider the monthly play equipment inspection and consider any necessary repairs
 - 4.2 To consider the play area grass cutting
5. To approve the minutes of the meeting held on Tuesday, 19th May 2026.
6. To report on items not on the agenda from previous meetings.
7. Correspondence received since the May meeting.
8. To receive an update on the memorial tree and plaque for Simon Whiteley.
9. To receive an update on the lease agreement for the land lying to the south-west of Dereham Road, Garvestone, and the land on the south-west side of Dereham, Whinburgh, jointly owned by the Parish Council and Whinburgh Parochial Charity.
10. **Planning**
 - 10.1. To receive and consider any new planning applications
 - 10.2. To note any planning decisions
 - 10.3. Other planning issues
11. To consider any footpath issues needing attention
12. Land at Steggs Lane, to agree the advert for potential rental
13. Great Crested Newt Survey – to agree that access may be granted for Anglian Water to conduct a survey of the land lying to the south-west of Dereham Road, Garvestone, and the land on the south-west side of Dereham, Whinburgh, in June.
14. **Events**
 - 14.1. Whinburgh Dog event 19th September 2026 to receive an update
15. **Finance**
 - 15.1. To consider payment of the following (* already paid)

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus	Electricity (1 May – 31 May 2026) *	£35.55	£1.69	£33.86
R P Environmental Services	Mole Control at the Play Area	£50.00	-	£50.00
Clerk	June Wages and expenses	£329.23	£2.66	£323.57
HMRC	PAYE	£73.20	-	£73.20
Unity Bank	Service Charge*	£7.00	-	£7.00

15.2. To note the following receipts since the last meeting

Detail	Total
UKPN	£33.48

15.3. To consider and agree the Octopus electricity tariff

15.4. To receive the monthly financial report

16. To receive an update on the defibrillator and to agree a date for training.

17. General Parish issues (for information only)

18. To decide on any matters for consideration at the next meeting.

19. To consider and confirm the date of the next Parish Council meeting as Tuesday, 21st July 2026 at 7.30 p.m