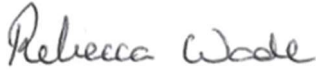


WHINBURGH & WESTFIELD PARISH COUNCIL

15th April 2026

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 21st April 2026 at 7.30 p.m. for the purpose of transacting the following business.



Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
4. **Standing item:** Play equipment inspection.
 - 4.1 To consider the monthly play equipment inspection and consider any necessary repairs
 - 4.2 To consider the play area grass cutting.
5. To approve the minutes of the meeting held on Tuesday, 17th March 2026.
6. To report on items not on the agenda from previous meetings.
7. Correspondence received since the March meeting.
8. To receive an update on the memorial tree and plaque for Simon Whiteley.
9. To receive an update on the lease agreement for the land lying to the south-west of Dereham Road, Garvestone, and the land on the south-west side of Dereham, Whinburgh, jointly owned by the Parish Council and Whinburgh Parochial Charity.
10. **Planning**
 - 10.1. To receive and consider any new planning applications
3PL/2023/0585/D - Application for approval of Reserved Matters (layout, scale, appearance and landscaping) for all remaining phases (ii - iv) of Outline Planning Permission 3PL/2022/1065/VAR relating to the residential development of 291 dwellings - Land of Shipdham Road/Westfield Road, Shipdham Lane, Dereham
PL/2026/0363/RMAJ – Application for approval of Reserved Matters (siting, design and external appearance of any building, means of access and landscaping) following Outline Planning Permission 3PL/2022/1071/O relating to the residential development of 89 dwellings - Land To The East Of Westfield Road and To South Of Westfield Lane, Dereham
 - 10.2. To note any planning decisions
 - 10.3. Other planning issues
11. To consider the land at Steggs Lane and options for its potential rental
12. To consider correspondence from Norfolk Ramblers regarding the proposal for an annual Parish Footpath and Rights of Way audit
13. **Events**
 - 13.1 Whinburgh Dog event 19th September 2026 to receive an update

14. Finance

14.1. To consider payment of the following (* already paid)

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Octopus	Electricity (1 Mar – 31 Mar 2026)*	36.03	1.72	34.31
Everflow	Water Rates (22 Mar – 21 Jun 2026)	29.02	-	29.02
Clerk	April Wages and expenses	387.23	0.50	386.73
HMRC	PAYE	91.41	-	91.41
Unity Bank	Service Charge*	7.00	-	7.00

14.2. To note the following receipts since the last meeting

Detail	Total
Precept	£5,816.30

14.3. To consider the Everflow water contract renewal and other potential options

14.4. To review and agree the 2026 reserves statement

- 15. To agree the invitations and preparations for the Annual Parish Meeting (19th May 2026)
- 16. General Parish issues (for information only)
- 17. To decide on any matters for consideration at the next meeting.
- 18. To consider and confirm the date of the next Parish Council meeting as Tuesday, 19th May 2026 at 7.30 p.m.