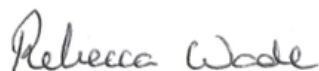


WHINBURGH & WESTFIELD PARISH COUNCIL

12th November 2025

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 18th November 2025 at 7.30 p.m. for the purpose of transacting the following business.



Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
4. **Standing item:** Play equipment inspection.
 - 4.1 To consider the monthly play equipment inspection and consider any necessary repairs
5. To approve the minutes of the meeting held on Tuesday, 21st October 2025.
6. To report on items not on the agenda from previous meetings.
7. Correspondence received since the October meeting.
8. To receive an update on the memorial tree for Simon Whiteley.
9. To discuss and consider options for the rental or sale of the land lying to the south-west of Dereham Road, Garvestone, and land on the south-west side of Dereham, Whinburgh jointly owned by the Parish Council and Whinburgh Parochial Charity.
10. **Planning**
 - 10.1. To receive and consider any new planning applications
PL/2025/1326/VAR - Variation of conditions 8, 11,13, 14, 15 and 16 on pp PL/2025/0039/FMIN- to vary the condition trigger wording to 'the development shall be carried out in accordance with [the approved details]' following commencement of development on site, as well as the approval of mandatory biodiversity gain plan - Chapel Farm Dereham Road, Whinburgh
 - 10.2. To note any planning decisions
 - 10.3. To consider a response to Breckland's Regulation 18 Consultation of the Draft Local Plan
 - 10.4. Other planning issues
11. **Finance**
 - 11.1. To consider payment of the following (* already paid)

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
M.P. Denis and Sons	Hedge cutting – Playing Field	£288.00	£48.00	£240.00
Octopus Energy	Electricity	£31.83	£1.52	£30.31
Clerk	October Wages and expenses	£329.23	£0.50	£328.73

HMRC	PAYE	£55.00	-	£55.00
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11.2. To note the following receipts since the last meeting

Detail	Total
UKPN	£34.75

11.3 To consider changing bank accounts

11.4 To appoint an Internal Auditor for 2025/26

12. General Parish issues (for information only)
13. To decide on any matters for consideration at the next meeting.
14. To consider and confirm the date of the next Parish Council meeting as Tuesday, 16th December 2025 at 7.30 p.m.