

WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 16 February 2021 at 7.30 p.m. This was a Zoom on-line meeting.

Present Councillors: Tony Needham (Chairman), Nick Anema, Siân Carrell, Mike Goodrick, Mark Hansell, Simon Whiteley.
Julian Gibson (Clerk).

Absent: Councillors: Karen Latham.

- 1 **Apologies for absence.** It was **resolved** to accept the reason for absence offered by Cllr. Latham.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.** Breckland Cllr Ian Martin said that in addition to the Mid-Norfolk group mentioned at the last meeting, and Norfolk-Wide group had been formed under the Chairmanship of Lord Dannatt. He said that the Breckland share of Council Tax would rise next year by only £4.95 for a Band D property, and also that they would be looking at the relationship between Breckland and South Holland Councils. He said that the Government was changing its plans for allocating housing targets by algorithm, and this would mean that the new target was more achievable.
- 5 **Minutes.** The minutes of the Meeting held on Tuesday, 19 January 2021 were **confirmed**, and **signed** by the Chairman.
- 6 **Matters arising.** [4] **Flooding in Shop Street.** Cllr. Anema said he has visited the property which had been most impacted, and found that a ditch which used to run adjacent to their property had been culverted with only a six-inch pipe, and the entrance to that was covered by a grill which was blocked. He spoke with the owners making suggestions what they might do, but feared that if they managed to pass the water on, it would only lead to flooding further down the road.
- 7 **Correspondence.** The following correspondence was **received**.
 - 7.1 Barclays Bank Plc: Your Business accounts - at a glance - Your balances on 29 January 2021.
 - 7.2 Barclays Bank Plc: Your Community Account statement - 1-29 January 2021.
 - 7.3 Barclays Bank Plc: Your Active Saver Account statement - 1-29 January 2021.
 - 7.4 County Councillor Ed Connolly: *Monthly report*.
- 8 **Planning.**
 - 8.1 **3PL/2020/1405/O: Land off Dereham Road, (north of Lolly Moor), Westfield).** Proposed Bungalow. It was **noted** that Cllr. Martin had asked for the application to be called in but this was not necessary. Notice that the application has been refused was **received**.
 - 8.2 **3PL/2021/0160/HOU: Sycamore Cottage, Dereham Road, Whinburgh.** Two storey extension to the rear of the property and single-story extension to the side. It was **resolved** that the Council had no objections.
- 9 **Maintaining the option of virtual meetings.** The Clerk pointed out that the COVID legislation permitting Parish Councils to meet virtually is due to expire at midnight on 6 May 2021. The National Association of Local Councils and the Society of Local Council Clerks are known to be lobbying the Government asking for this to be extended, but are understood to be meeting resistance. It was **agreed** that the Clerk should write to George Freeman MP asking him to support the proposals that it should be left for Parish Councils to decide what is best for their communities.

10 Finance.

- 10.1 **Clerk's salary.** It was **resolved** that cheques numbered 100861 & 100859 totalling £1,004.36 (Salary for 28 December 2020 to 28 March 2021: £946.66; payment for use of home as office: £13.00; Mileage Allowance Payment for 8 December 2020 to 9 February 2021: £24.70; Telephone Allowance Payment: £20.00) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 10.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100862 for £54.39 (Postage & telephones £45.39; Other - H M Land Registry search £9.00) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 8 December 2020 to 9 February 2021. (*Local Government Act 1972 s.111*)
- 10.3 **Other.** It was **resolved** that cheque number 100863 for £779.94 (£649.95 + £129.99 VAT) to Net World Sports be signed, in settlement of invoice 12317 for supply of a football goal. (*Public Health Act 1875, s.164*)
- 10.4 **Other.** It was **resolved** that cheque number 100864 for £5,410.93 (£4,509.11 + £901.82 VAT) to NGF Play Limited be signed, being the required 30% deposit with the order of new play equipment. (*Public Health Act 1875, s.164*)
- 10.5 **Field & Pavilion.** It was **noted** that on 8 February 2021 Octopus Energy deducted £42.96 (£40.91 + £2.05 VAT) from the Council's account by direct debit, in settlement of invoice no. 0009, for electricity supplied (*Local Government Act 1972 s. 111*)
- 10.6 **Credits.** Receipt of the following credit was **noted**: Norfolk Community Foundation - £5,000.00 - Breckland Council Matched Funding grant - 29 January 2021
- 10.7 **Monthly Report.** The report for the month ending 31 January 2021 was **received**.

11 **Matters for consideration at next meeting:** Dates of future meetings.

12 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 16 March 2021**, at 7.30 p.m. via **Zoom video link**.

Confirmed:



Tony Needham, Chairman

16 March 2021

Possible Future Meeting dates:

Tuesday, 16 March 2021	Tuesday, 17 August 2021	Tuesday, 14 December 2021
Tuesday, 20 April 2021	Tuesday, 21 September 2021	Tuesday, 18 January 2022
Tuesday, 18 May 2021	Tuesday, 19 October 2021	Tuesday, 15 February 2022
Tuesday, 15 June 2021	Tuesday, 16 November 2021	Tuesday, 15 March 2022
Tuesday, 20 July 2021		

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.