

WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday,
14 October 2020 at 7.30 p.m. This was a Zoom on-line meeting.

Present Councillors: Tony Needham (Chairman), Siân Carrell, Mark Hansell,
Kate Latham.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Whiteley.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.**
 - 4.1 District Councillor Ian Martin thanked the Council for responding to the *Changes to the Current Planning System* consultation and spoke about the *Planning for the Future White Paper* (Agenda item 10), encouraging it to comment on this also. He particularly mentioned that the Local Plan would have to identify every square metre of land in the District as being in one of three categories: Growth, meaning suitable for substantial development, where outline approval would be assumed and where development could commence with no further consultation; Renewal, suitable for some development, such as "gentle densification"; and Protected areas where development is restricted. Cllr. Martin said that his council was trying to prepare for what would need to be done after Covid, especially regarding those made homeless because of inability to pay rents, but that it was difficult given the current workload.
- 5 **Minutes.** The minutes of the Meeting held on Tuesday, 15 September 2020 were **confirmed**, and **signed** by the Chairman, who also **signed** the minutes of the Meetings held on 18 February, 15 April, 19 May, 16 June and 15 July 2020, each of which had been approved at previous meetings.
- 6 **Matters arising.**
 - 6.1 [12] **Dog Waste Bin for northern Westfield.** NCC Highways has approved the amended proposed site south of the entrance to Whinburgh FP1, and Breckland has confirmed that the bin can be installed. When this has been done the Clerk will advise Breckland so it can be added to their emptying list.
 - 6.2 [15] **Former Highway Surveyor's Land, Westfield.** The new owner of the Brambles has confirmed that there has been no pruning of his Monkey Puzzle tree since he purchased the property, and so it seems likely that the previous owners had done this and dumped the prunings on the Council land. The Clerk reported that Cllr. Anema had met with the owner, who is engaging a contractor to safely remove some of the overhanging branches about which he has concerns. Cllr. Anema hopes to be able to be present when this is done.
- 7 **Correspondence.** The following correspondence was **received**.
 - 7.1 Breckland Planning Enforcement: *Four Planning Enforcement Notices relating to Greenacres, Dereham Road, Westfield (Ref: ENF/295/PAR).*
 - 7.2 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2020.*
 - 7.3 Barclays Bank Plc: *Your Community Account - 29 August - 30 September 2020.*
 - 7.4 Barclays Bank Plc: *Your Active Saver Account - 29 August - 30 September 2020.*
 - 7.5 Norfolk Association of Local Councils: *Norfolk ALC becomes a cooperative.*
- 8 **Planning.** None.
 - 8.1 **3PL/2020/1014/HOU: Brook Vale Barn, Church Road, Whinburgh.** Erection of 4 bay Cart Lodge. It was **resolved** that the Council has no objections.

- 8.2 **3PL/2010/1361/F: Land east of Yaxham Road, south of Dumpling Green, Dereham.** Application for Erection of 255 dwellings with associated open space. Notice that an appeal has been made against the decision of Breckland Council to refuse to grant planning permission was **received** (Ref: APP/F2605/W/20/3256146).
- 8.3 **3PN/2020/0049/UC: Barn 2, Manor Farm, Church Road, Whinburgh.** Prior approval for proposed change of use of agricultural barn to 4 dwellings (Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3 Class Q. It was **resolved** that the Council objected, largely because it doubted whether this fell under the terms of Permitted Development, but also because of increased traffic which would be using the Public Right of Way as an access road.
- 8.4 **3PL/2020/1101/HOU: Barleyfield, 1 Church Road, Whinburgh.** First floor extension to Side and Single Storey Extension to Rear with Porch/Canopy Extension to Front. It was **resolved** that the Council had no objections.
- 9 **Consultation (1).** It was **noted** that, following consultation with Members, the Clerk has responded to the Government's consultation paper, *Changes to the current planning system*, listing a number of objections.
- 10 **Consultation (2).** The Government's White Paper, *Planning for the Future* was discussed and a number of concerns were raised, including developers not building out permissions in order to keep house prices high, authorisation of applications in assessed Growth areas without proper scrutiny, and blaming Local Planning Authorities for delaying the production of Local Plans when it is usually the Planning Inspector requiring re-consultations. It was **agreed** that the Clerk should respond to the Paper on behalf of the Council incorporating these points.
- 11 **Consultation (3).** The Council discussed the Boundary Commission's draft recommendations for Norfolk County Council, but it was **agreed** not to make any comments.
- 12 **Publication.** It was **agreed** that the Council should share the cost of purchasing a copy of *Arnold-Baker on Local Council Administration, 12th Edition* jointly with the other three Councils for which the Clerk works, at a cost of £37.50 each council.
- 13 **Accessibility.** It was **noted** that the Clerk has done what is necessary to ensure that the Council website complies with *The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*, having due regard to the Disproportionate Burden exemptions, and also arranged for an Accessibility Statement to be uploaded to the site.
- 14 **Football goal.** The Council **agreed** that it should purchase a 21x7 Forza Alu110 socketed goal, which had been quoted at £765, although he should be able to get that reduced as the Council does not want the net. It was **agreed** he should hold back on placing the order until a decision is made by Breckland Council on the grant application (see item 15).
- 15 **Children's Play/Adult Fitness Equipment.** The Clerk reported that he had submitted the application for a Breckland Match-Funding Grant of £5,000, having placed the total cost of the project as £18,000. This was broken down as £15,000 for the equipment, £765 for the goal post, and the balance for the fencing plus how much it would cost if the Council were to pay somebody to erect it and do the other work necessary to make the bowls green safe, which the Councillors had committed to do themselves. Cllr. Martin said he would try to find out when a decision could be expected.
- 16 **New Whinburgh Village Sign.** Having heard from Cllr. Whitely by email, it was **agreed** that the sign should be placed straight into the ground rather than in a plinth, and the quotation from David Stoker should be accepted for the work. The Clerk will let him know.
- 17 **Finance.**
- 17.1 **Training.** It was **resolved** that cheque number 100846 for £72.00 (£60.00 + £12.00 VAT) to Norfolk Association of Local Councils be signed, in settlement of invoice no. 4245, being the cost of Cllr. Latham attending the *Being an effective Councillor* training on 22-23 September 2020. (*Local Government Act 1972 s. 111*)

17.2 **Training.** It was **resolved** that cheque number 100847 for £6.25 to the Norfolk Association of Local Councils be signed, being this Council's share of the cost of the Clerk completing Website Accessibility Training on 13 July 2020. (*Local Government Act 1972 s. 111*)

17.3 **Field & Pavilion.** It was **noted** that on 30 September 2020 Everflow Water deducted £4.26 from the Council's account by Direct Debit, in settlement of their Invoice no. 78354 for water supplied. (*Local Government Act 1972 s. 111*)

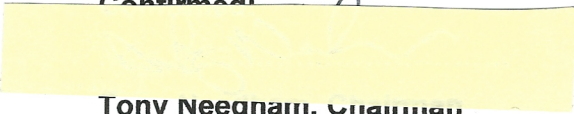
17.4 **Credit.** Receipt of the following credit was noted: Breckland Council Precept:- £3,650.00 - 1 October 2020

17.5 **Monthly Report.** The report for the month ending 30 September 2020 was **received**.

18 **Matters for consideration at next meeting.** None.

19 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 17 November 2020**, at 7.30 p.m. via **Zoom video link**.

Confirmed: 


Tony Needham, Chairman

17 November 2020

Possible Future Meeting dates:

Tuesday, 17 November 2020

Tuesday, 15 December 2020

Tuesday, 19 January 2021

Tuesday, 16 February 2021

Tuesday, 16 March 2021

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.