

WHINBURGH & WESTFIELD PARISH COUNCIL

9th October 2024

To all members of the Council

You are hereby summoned to attend the meeting of Whinburgh & Westfield Parish Council to be held in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh on Tuesday, 15th October 2024 at 7.30 p.m. for the purpose of transacting the following business.

Rebecca Wade
Clerk to the Council

Agenda

1. To receive and consider apologies for absence.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation.
3. Co-option
4. Open forum for public participation: an opportunity to hear from members of the public and Breckland District Councillors.
5. Standing item: Play equipment inspection.
 - 4.1 To consider the monthly play equipment inspection
6. To approve the minutes of the meeting held on Tuesday, 17th September 2024.
7. Correspondence received since September meeting.
8. Planning
 - 8.1. To receive and consider any new planning applications

3PN/2024/0041/UC - Prior approval for Change of Use of an Agricultural Building to the north of Home Farm into 4 dwellings (Class C3) and/or building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - Home Farm Shop Street
 - 8.2. To note any planning decisions
 - 8.3. Other planning issues
9. To receive an update on a fence on Stegg's Lane Surveyors Land and consider any actions arising.
10. To receive an update on the restoration of the Westfield sign by the Westfield Village Amenities Trust.
11. To receive an update on Westfield Speed limit
12. To receive an update on Breckland's proposal to introduce car parking charges.
13. To consider a memorial for Simon Whiteley

14. Finance

14.1 To agree the following items for payment (October) * already paid

To pay	Detail (invoices available for viewing)	Total	VAT	Ex VAT
Ace Fire	Service Fee	£168.00	£28.00	£140.00
Octopus Energy	September Electricity Charges*	£24.23	£1.15	£23.08
Everflow	Water 22/9/24 – 21/11/24	£28.11	-	£28.11
Yaxham Parish Council	Half Clerk's CILCA training	£365.00	-	£365.00
Clerk	October Wages and expenses	£335.75	£0.49	£335.26
HMRC	PAYE	£23.40	-	£23.40

14.2 To note receipt of the any credits

Detail	Total
Precept	£4,595.59
Pavilion Hire	£24.00

14.3 To receive and consider the Financial Officers report

14.4 To consider a new bank signature

15. General Parish issues (for information only)

16. To decide on any matters for consideration at the next meeting.

17. To consider and confirm the date of the next Parish Council meeting as Tuesday 3rd, December 2024 at 7.30 p.m., in Whinburgh & Westfield Parish Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.