

WHINBURGH & WESTFIELD PARISH COUNCIL

Minutes of a Meeting of Whinburgh & Westfield Parish Council on Tuesday, 17 December 2019 at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Present Councillors: Nick Anema (Vice-Chairman), Bob Brace, Siân Carrel, Mike Goodrick, Simon Whiteley. Julian Gibson (Clerk)

In the absence of the Council Chairman, the Vice-Chairman assumed the Chair.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence given by Cllr. Hansell and Cllr. Needham.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public Participation Session.** None.
- 5 **Minutes.** The minutes of the meeting held on Tuesday, 19 November 2019 were **confirmed** and **signed**.
- 6 **Matters arising.** Councillors had been advised that an area of land to the south of Lolly Moor had been cleared of trees, and there was initially some concern. However, it was confirmed that this was not part of the County Wildlife Site. The Clerk reported that he had tried to contact the Forestry Commission to get confirmation that a felling license had indeed been issued. He was asked to contact the Breckland Tree and Land Management officer to try to find out what they know about the intended use of this land now that it has been cleared. He will also report back to the resident who first reported the issue with an update.
- 7 **Correspondence.** The following correspondence was **received**.
 - 7.1 The Pensions Regulator: *Re-enrolment and re-declaration: your legal duties as an employer.*
 - 7.2 Breckland Council: *Adoption of the Breckland Local Plan 2011-2036.*
 - 7.3 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 November 2019.*
 - 7.4 Barclays Bank Plc: *Your Community Account statement - 1-29 November 2019.*
 - 7.5 Barclays Bank Plc: *Your Active Saver Account statement - 1-29 November 2019.*
 - 7.6 Norfolk Constabulary: *All Saints & Wayland newsletter - December 2019.*
 - 7.7 Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns - December 2019.*
- 8 **Planning.**
 - 8.1 **3PL/2019/1334/HOU: Little Orchard, Dereham Road, Westfield.** Extensions to existing garage to provide accommodation and toilet facility. It was **noted** that, after consultation with six Councillors, the Clerk had responded using his delegated powers saying that the Council objected because this is development in the open countryside, and therefore contrary to policy HOU05 of the new Local Plan, without meeting any of the criteria for an exception, plus concerns that the red line included green-field land, behind the building line, parking, access for emergency vehicles, and drainage. Also Planning Permission dated 11 December 2019 was **received**.
 - 8.2 **3PL/2019/1387/O: Westfield Acre, Dereham Road, Westfield.** Outline permission for 4 dwellings. It was **noted** that, after consultation with six Councillors, the Clerk had responded using his delegated powers saying that the Council objected on grounds that it is contrary to policy HOU05 of the new Local Plan, concerns about capacity of existing septic tank, treatment plants would mean increases in water going into existing drains,

one of which has been in-filled for many years, water run-off, and precedent being set for development of land north and south of rear section. District Cllr. Ian Martin has confirmed that a Call-in request has been submitted. The Council had also received a revised plan of the site, but the only change appears to be a slight widening of the access visibility splay, and so the members did not feel this changed their views already expressed.

- 8.3 **3PN/2019/0059/UC. Barn 2, Manor Farm, Church Road, Whinburgh.** Prior approval for proposed conversion of concrete framed barn to dwelling under the Town & Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3, Class Q. It was **noted** that, at the time the Clerk consulted members on this application and responded using his delegated power, no advice about it had been sent to this Council by Breckland. The Clerk has responded saying that the Council objected for a number of reasons. Concerns included previous permission including demolishing two barns as not required, and then reversing this in later application as farming was to continue, so Planning Officers were asked to check this thoroughly. Changing the description from one single building to two separate barns, and red line varying between plan and aerial photograph. Cllr. Martin has confirmed that a Call-in request has been submitted.
- 8.4 **3PL/2018/1052/F: New Barn Place, Dereham Road, Garvestone.** Construction of a manège (retrospective - altered location and footprint from that approved under 3PL/2015/0948/F). Additional information (Addendum Heritage Impact Assessment). It was **noted** that after consulting with six Councillors the Clerk had responded using his delegated powers, saying that the Council continues to object. Concerns that the agent admits the development has already taken place but has forgotten this was without permission; suggestion that a condition could cover the issue of an archaeological investigation omits that previous similar condition was ignored; Council feels Breckland should refuse permission and proceed to enforcement without further delay. The Council had received some photographs from a neighbour showing the view of the manège from his property, but as these have also been sent to Breckland, members did not feel it necessary to make any further comment.
- 9 **Play equipment.** Cllr. Brace reported that he had submitted an application to *Awards for All* for a grant of £10,000 towards the costs of the proposed new play/exercise equipment. A decision is expected within 18 weeks. However, he stressed that this only represented approximately 25% of the anticipated cost, and so he was also working on applications to other bodies. This was **noted**.
- 10 **Hedge round old bowls green.** Cllrs. Anema and Whiteley said they had been unable to meet to consider what was needed, and it was **agreed** to hold this over to the next meeting.
- 11 **Budget 2020/21.** The Clerk presented a draft budget for 2020/21 which was **approved**.
- 12 **Precept 2020/21.** It was **agreed** to fix the Precept for 2020/21 at £7,300, a 2.8% increase.
- 13 **Meeting dates.** A schedule of meeting dates for 2020/21 was **agreed**.
 - 13.1 **Finance. Clerk's salary.** It was **resolved** that cheques numbered 100818 & 100819 totalling £1,008.74 (salary for 30 September 2019 to 29 December 2019: £921.64; payment for use of home as office: £13.00; Mileage Allowance Payment for 10 September 2019 to 9 December 2019: £74.10) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
 - 13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100820 for £16.97 (Postage & telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 10 September 2019 to 9 December 2019. (*Local Government Act 1972 s.111*)

13.3 **Pavilion.** It was **noted** that on 18 December 2019 nPower will deduct £113.60 (£108.19 + £5.41 VAT) from the Council's account by Direct Debit, in settlement of their invoice for electricity supplied from 28 August to 28 November 2019. (*Local Government Act 1972 s. 111*)

13.4 **Credits.** Receipt of the following credits were **noted**:

13.4.1 Yoga Club: £24.00 - 13 November 2019.

13.4.2 Wretham Parish Council: £70.00 Share of compensation payment from Barclays Bank Plc - 7 December 2019.

13.5 **Monthly Financial Report.** The report for the month ending 30 November 2019 was **received**.

14 **Matters for consideration at next meeting.** Hedges round old bowls green.

15 **Next meeting.** The next meeting of the Parish Council was **confirmed** as **Tuesday, 14 January 2020**, at 7.30 p.m. in Whinburgh & Westfield Pavilion, Whinburgh Playing Field, Shop Street, Whinburgh.

Confirm

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Nick Argent vice -
Tony Needham, Chairman

14 January 2020

Possible Future Meeting dates:

Tuesday, 14 January 2020	Tuesday, 16 June 2020	Tuesday, 17 November, 2020
Tuesday, 18 February 2020	Tuesday, 14 July 2020	Tuesday, 15 December, 2020
Tuesday, 17 March 2020	Tuesday, 18 August 2020	Tuesday, 19 January, 2021
Tuesday, 14 April 2020	Tuesday, 15 September 2020	Tuesday, 16 February, 2021
Tuesday, 19 May 2020*	Tuesday, 13 October 2020	Tuesday, 16 March, 2021

*Annual Parish Meeting & Annual Meeting of the Parish Council.

Meetings will only be called if there is business to discuss which cannot wait until the following scheduled meeting date.